



Position Available – Internal/External Posting  
**Job Title: Assistant Public Defender I or II**

**Classification:** Full-time  
Full Benefits

**Benefits Include:** Hybrid Pension – 5% employee contribution  
Health, Dental & Vision Insurance – 10% employee contribution  
Paid Holidays, Vacation & Medical Leave  
100% Employer paid Life Insurance & Short-term Disability Insurance.  
Paid Continuing legal Education and Michigan Bar Dues.

**Annual Pay:** Salary \$62,868- \$82,892 DOQ

**Requirements:**

- Must be a graduate of an accredited law school.
- Must be a member of the State Bar of Michigan in Good Standing. Recent graduates who awaiting to take or have taken the Michigan Bar Exam with a high expectation of passing may also apply.
- Ability to use a computer.
- Ability to effectively communicate in writing and orally with staff, clients, and the court.
- Must pass a pre-employment physical, background check and drug screen.
- Must possess a valid driver's license.
- Must be able to deal effectively with people with widely divergent backgrounds, within and outside of the office.
- Must relate empathetically to clients and their special needs.
- Must be able to exercise common sense and good judgement.
- Must learn quickly and function under stressful and distracting conditions.
- Must have the ability to work independently as well as cooperatively in a legal services team atmosphere.
- Must meet the continuing education requirements set forth by the MIDC.

**Duties:**

- Provide court appointed indigent defense services in Wexford and Missaukee Counties.
- Must review police reports, discovery, and meet with clients to explain the process and review documents with them.
- Will handle felony and misdemeanor cases from arraignment through trial and/or plea and sentencing.
- This is a full-time position, and the successful candidate may not maintain practice outside of the office.

**Deadline:** *Until positions filled.*

For questions regarding this position, contact Robert A. Champion, Chief Public Defender. 419 N. Lake St. Cadillac, MI 49601, 231-444-0480. Submit cover letter, resume and application to the Wexford County HR Office, 437 E. Division St. Cadillac, MI 49601. This position will be opened until filled.

